

Dear Councillor Andrew Beaney,
Chair of the Overview and Scrutiny Committee,

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (the Regulations) please find attached a formal notice issued to you in your capacity as Chair of the Council's Overview and Scrutiny Committee.

You will see from the attached notice that the Executive wish to consider an item at its meeting on 9 October which, although it has been marked as a non-Key decision on the Executive Work Programme since 1 May 2024, it has not been marked as a Key decision for the required 28 days under the regulations. Having considered the matter as Proper Officer, I am satisfied that it would be impractical to comply with the regulations and that it would be appropriate to rely on the "general exception" provided in regulation 10.

A copy of the attached notice and this letter will be published on the Council's website.

Please let me know if you require a further briefing on the circumstances of this decision.

Yours sincerely,

Andrea McCaskie

Director of Governance

EXECUTIVE KEY DECISION – 9 October 2024

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of Intention to take Key Decision without 28 Day Notice

Notice is hereby given in accordance with Regulation 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that it is impracticable to give 28 days' notice of the taking of the following decision, which is a Key Decision to be taken by the Executive at a meeting on 9 October 2024.

Waste Fleet Purchase

Purpose:

To seek approval to procure ten new waste fleet vehicles and the associated infrastructure for any electric vehicles.

The reasons why it has been impracticable to give 28 days' notice of this decision are as follows:

The report has been listed on the Executive Work Programme since its addition on 1 May 2024. However, owing to a clerical error, the report was entered on to the Executive Work Programme as non-Key decision. The report recommends a Key decision, as there is budget expenditure of more than £150,000.

The Chair of the Overview and Scrutiny Committee has been advised of this issue by letter of the 4 October in accordance with Regulation 10.

A McCaskie

Director of Governance

West Oxfordshire District Council

4 October 2024